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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, October 18, 2016

[Click here to view the October 2016 “Highlighting Excellence” presentation](#), which showcases ways in which students and staff members are excelling inside the classroom and in the community.

BUSINESS/LEGISLATIVE MEETING

BOARD PRESIDENT’S REPORT

The Board approved the Work Session Minutes of September 13, 2016, and the Business/Legislative Minutes of September 20, 2016. [The minutes are available online.](#)

The Board held an Executive Session prior to the meeting to discuss personnel matters.

SUPERINTENDENT’S REPORT

The Board approved addendums to the following individuals’ contracts:

<u>Name</u>	<u>Title</u>
Anna Benvenuti	Technology Integration Specialist
Sharon Gologram	Director of Fiscal Services
Kevin Lloyd	Director of Food Service
Carol Persin	Technology Integration Specialist
Aaron Smith	Director of Technology
Christopher Swickline	Director of Buildings, Grounds & Transportation
Justin Talbert	Systems Administrator
Sarah Welch	Coordinator of Communications/Public Relations

For Information Only

As stated in the individual contracts of the employees listed above: *“The (title of individual) shall be entitled to the same fringe benefits as are provided to the Administrators of the School whose positions are encompassed within the current Act 93 (Administrative Employee Compensation Plan) and any successor Plan approved by the School District during the term of this Agreement.”*

The Board approved the first reading of Policy No. 627: Federal Fiscal Compliance as well as:

- Attachment No. 627-AR-1: Administration of Federal Funds, Type of Costs, Obligations and Property Management
- Attachment No. 627-AR-2: Allow Ability of Costs Federal Programs
- Attachment No. 627-AR-3: Cash Management
- Attachment No. 627-AR-4: Grant Subrecipient Monitoring Procedures
- Attachment No. 627-AR-5: Procurement – Federal Programs.

The Board approved the first reading of Policy No. 627.1: Travel Reimbursement Federal Programs.

[These policies can be found within the agenda for the October 18 Business/Legislative Meeting.](#)

EDUCATION REPORT

The Board approved the following textbook to be placed on display for review:

- **Collections – Grades 9-12, Harcourt 2017** (For high school English)

PERSONNEL REPORT

In compliance with **Board Policy No. 850 – Employment of District Staff**, and the **Keystone Oaks Education Association Agreement 2011-2016**, the Board approved the employment of:

Allyson Hepler

Librarian – Keystone Oaks Middle School & Aiken Elementary School

Effective October 3, 2016

Salary - \$43,500.00 (M, Level 16)

The Board approved the level correction in compliance with the **Keystone Oaks Education Association Agreement 2011-2016** for **Rebecca Hersan**, half-time Art teacher, Aiken Elementary, approved at the June 21, 2106 Business/Legislative meeting as a M+12, Level 14. The correction is B, Level 13 with no change in salary (\$18,300.00).

In compliance with the **Keystone Oaks Education Association Agreement 2011-2016 Article XXVI-Curriculum Leaders**, the Board approved 12 teachers as curriculum leaders for the 2016-2017 school year.

The Board approved 20 individuals and three substitutes to participate in the *After-School Tutoring Program*. The range of pay for the individuals is between \$27.83 and \$42.66 per period based on years of service to the District.

In compliance with **Board Policy No. 405 – Employment of Substitute Professional Employees**, the Board approved **Craig Wetzel**, former Keystone Oaks employee, as the industrial arts/technology education teacher, effective October 18, 2016 with an anticipated ending date in March 2017.

In compliance with **Board Policy No. 850 – Employment of District Staff**, and the **Service Employees' International Union Local 32BJ**, the Board approved the employment of:

Daniel Amman

Keystone Oaks High School

Effective October 19, 2016

Salary - \$27,357.00 (prorated)

In compliance with the **Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Athletic Positions and Compensation**, the Board approved 17 coaches and stipends and three volunteers for winter sports for the 2016-2017 school year.

In compliance with the **Keystone Oaks Education Association Agreement 2011-2016, Article XXVIII, Activities Positions and Compensation**, the Board approved the following individuals as sponsors for the 2016-2017 school year:

<u>Employee</u>	<u>Position</u>	<u>Compensation</u>
Patrick Falsetti	Middle School Activities Director	\$3,000.00

Beth Smith	High School Activities Director	\$3,000.00
Nichole Zalek	MS Musical (All positions)	\$2,325.00

The Board approved **Dante Klein** and **Sarah Reilly** as lifeguards for the 2016-2017 Keystone Oaks Recreational Swim Program at a rate of \$7.25 per hour.

The Board approved K.S. for Family and Medical Leave for the 2016-2017 school year.

FINANCE REPORT

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of September 30, 2016 (Check No. 52021 - 52226)	\$793,156.77
B. Risk Management as of September 30, 2016 (None)	\$0.00
C. Food Service Fund as of September 30 (Check No. 9092 - 9098)	\$3,358.29
D. Athletics as of September 30, 2016 (None)	\$0.00
E. Capital Reserve as of September 30, 2016 (Check No. 1546 - 1548)	\$217,813.65
TOTAL	\$1,014,328.71

ACTIVITIES & ATHLETICS REPORT

The Board approved the following overnight trips:

Girls Basketball – Grove City, PA

December 9-10, 2016

Grade 6 – Cleveland, OH and Castaway Bay

April 29-30, 2017

Grade 7 – Washington, DC

November 19-20, 2016

Grade 8 – Gettysburg and Hershey, PA

June 3-4, 2017

No District funds have been requested for any of the trips.

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting will be held on Tuesday, November 15, 2016 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)